



# NATIONAL LAWYERS GUILD

## REGIONAL REPRESENTATIVE

### POSITION DESCRIPTION & DUTIES

NLG members in good standing are eligible to run for the position of Regional Representative (RR). RRs act as the liaison between the national level of the Guild and our [9 Regions](#), into which all our [NLG chapters](#) are organized, as well as any at-large members in areas without established chapters. RRs in general help to advance membership development by fostering connections between members in the region on regional issues, and between the region and national levels of the Guild.

There are two areas of responsibility for RRs: regional organizing and those pertaining to being a member of the NEC (National Executive Committee, i.e. NLG board). The term is 2 years, and usually RRs act as co-reps, sharing responsibilities (eg. one does NEC and the other focuses on local).

#### **NEC Responsibilities:**

- Attend monthly virtual NEC meetings
- Report to NEC regarding projects and the activity of local chapters
- Through NEC listserv participate in NEC conversations
- Assist with fundraising campaigns

#### **Regional Responsibilities:**

- Act as a central contact for local chapters, at-large members, and student chapters and assist with membership building activities
- Help to organize an annual Regional Convention along with local chapters' input
- Manage the RR email address, listed on our Chapters page
- Through membership director, send out pertinent communication to members of region
- Administer regional finances as seen fit by the region
- Facilitate regional meetings at the annual #Law4thePeople national convention